

FREEDOM OF INFORMATION ACT/PRIVACY ACT REQUEST

ADDRESS 1

ADDRESS 2

DATE

ATTN: IMWS-ESP
DIRECTORATE OF EMERGENCY SERVICES
POLICE RECORDS/ADMINISTRATION
427 ABERDEEN AVENUE
WHITE SANDS MISSILE RANGE, NM 88002

SUBJECT: REQUEST FOR LAW ENFORCEMENT REPORT

Dear Sir/Ma'am,

Under the provisions of the Privacy Act Freedom of Information Act, I request a copy of Law Enforcement Report number _____

The report was dated _____ and was in reference to _____

My involvement in the incident was VICTIM SUBJECT UNKNOWN.

If you have any questions concerning this request, you may contact me at telephone number _____ or email at _____

I am willing to pay \$25, \$50, \$100 which may be incurred in providing this report.

Sincerely,

SIGNATURE

PRINTED NAME

REMARKS: _____

FOR IMWS-HRA USE ONLY

PA/FOIA #: _____

PRIVACY INFORMATION:

LAW ENFORCEMENT REPORTS CONTAIN ROUTINE PERSONAL INFORMATION ABOUT PEOPLE WHICH, IF RELEASED, WOULD RESULT IN A CLEARLY UNWARRANTED INVASION OF THEIR PERSONAL PRIVACY.

This information includes, for instance, social security numbers, dates of birth, home addresses, and telephone numbers. By law, it must not be released, but only headquarters, Department of the Army (DA) has authority to actually deny release of information.

If you agree that such information is not required to satisfy your request, we can delete it at this level without sending the request to DA.

I AGREE THAT ROUTINE PERSONAL INFORMATION SUBJECT TO THE PRIVACY ACT IS NOT REQUIRED TO SATISFY THIS REQUEST AND MAY BE DELETED.

(Initials of Requestor)